

## **Guidelines for fresh admitted students in Diploma programs 2024-2025**

### **A) Payment of fees**

Fees for Diploma Program to be paid through payment modes available on the Institute website. (Fee structure enclosed- [https://www.ihmctan.edu/Counselling\\_Notices.html](https://www.ihmctan.edu/Counselling_Notices.html) )

### **B) On Physical reporting**

It is mandatory to carry the following documents at the time of physical reporting **(01/08/2024 and 02/08/2024)**

- 1) Application Form
- 2) 10<sup>th</sup> Marksheet (original + photocopy)
- 3) 12<sup>th</sup> Marksheet (original + photocopy)
- 4) Fee receipt
- 5) Category Certificate (if applicable)
- 6) Medical fitness certificate issued by MBBS doctor
- 7) Leaving / Transfer Certificate
- 8) Anti-ragging affidavit (Rs.10/- Non-Judicial stamp paper for student and parent)
- 9) Passport Size Photograph (10 nos- in formals)
- 10) Complete student registration vide google form (<https://forms.gle/xRmEGTvqCB9HBC5J8>)\_available on the institute website.

### **C) Details of Toolkit (for Diploma Food Production and Bakery)**

- 1) Details of specification available on the Institute website.
- 2) Toolkit to be purchased directly by student.
- 3) Limited nos are available in the Institute @ Rs.1500/-

### **D) Details on Induction program and Commencement of classes.**

- 1) Induction program will be held on 05/08/2024.
- 2) Classes shall commence on 05/08/2024.

### **E) Details on the following shall be updated shortly.**

- Uniform
- Groupings
- Timetable

For any further queries please contact on Email id – [info@ihmctan.edu](mailto:info@ihmctan.edu)